

# Do you need to speak to someone about your child?

## **Special educational needs concerns?**

Contact Mrs Shewan  
[senco@st-vincents.rochdale.sch.uk](mailto:senco@st-vincents.rochdale.sch.uk)

## **Urgent message?**

Contact the office  
[office@st-vincents.rochdale.sch.uk](mailto:office@st-vincents.rochdale.sch.uk)  
or tell the class TA in the morning before school

## **Pastoral or safeguarding concerns?**

Contact Mrs Gillan  
[dgillan@st-vincents.rochdale.sch.uk](mailto:dgillan@st-vincents.rochdale.sch.uk)

## **Or for any other issues:**

Speak to your child's class teacher  
**at the end of the school day**

## **If you feel that your issue has not been resolved by the class teacher:**

1. Make an appointment to speak to Mrs Gillan, Deputy Head
2. Make an appointment to speak to Mrs Brooks, Headteacher

## **If you still feel that your issue has not been resolved:**

Put your concerns in writing to the Chair of Governors

